

Postgraduate Loans for Doctoral Degrees

**Higher Education Student Finance in England 22/23
Academic Year (AY) – Version 2.0 – 20/07/2022**

Summary

Attached is the ‘Postgraduate Loans for Doctoral Degrees’ guidance for Academic Year 22/23.

References to ‘the Regulations’ in this document mean the Education (Postgraduate Doctoral Degree Loans) Regulations 2018¹, which contain the regulatory rules governing payment and eligibility criteria for Postgraduate Loans for doctoral degrees. These Regulations are separate from the consolidated Education (Student Loans) Regulations 2011² (as amended), and the Education (Student Loans) (Repayment) Regulations 2009³ (as amended), which govern the payment and repayment respectively of undergraduate student support, and the Education (Master’s Degree Loans) Regulations (England) 2016⁴ (as amended) which govern the payment of PG Loans for Master’s Degrees.

The repayment terms for Postgraduate Loans are contained with the Education (Student Loans) (Repayment) Regulations 2009. Repayment terms for Postgraduate Loans are described in the separate document “Repayment Guidance”.

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Disclaimer

¹ <http://www.legislation.gov.uk/uksi/2018/599/contents/made>

² <http://www.legislation.gov.uk/uksi/2011/1986/contents/made>

³ <https://www.legislation.gov.uk/uksi/2009/470/contents/made>

⁴ <http://www.legislation.gov.uk/uksi/2016/606/contents/made>

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This guidance is designed to assist with the interpretation of the Student Support Regulations as they stand at the time of publication. It does not cover every aspect of student support nor does it constitute legal advice or a definitive statement of the law. Whilst every endeavour has been made to ensure the information contained is correct at the time of publication, no liability is accepted with regard to the contents and the Regulations remain the legal basis of the student support arrangements for AY 22/23. In the event of anomalies between this guidance and the Regulations, the Regulations prevail. Please note the Regulations are subject to amendment.

Abbreviations

Abbreviation	Full
ACRS	Afghan Citizens Resettlement Scheme
AP	Alternative Provider
ARAP	Afghan Relocations and Assistance Policy
AY	Academic Year
BIS	Department for Business, Innovation and Skills
CMS	Courses Management System
CoC	Change of Circumstances
CPR	Compelling Personal Reasons
DfE	Department for Education
DSA	Disabled Students Allowance
DWP	Department for Work and Pensions
EEA	European Economic Area
EU	European Union
FE	Further Education
FHEQ	Framework for Higher Education Qualifications
FT	Full-time
HE	Higher Education
HEP	Higher Education Provider
HMPO	Her Majesty's Passport Office
HO	Home Office
IAG	Information and Guidance
ICR	Income Contingent Repayment
HECoS	Higher Education Classification of Subjects
MoJ	Ministry of Justice
NHS	National Health Service
NI	Northern Ireland
NINO	National Insurance Number
OfS	Office for Students
PG	Postgraduate
PGLM	Postgraduate Loans for Master's Degrees

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PGLD	Postgraduate Loans for Doctoral Degrees
PT	Part-time
RC	Research Council
R-DAPs	Research Degree Awarding Powers
SAAS	Student Awards Agency Scotland
SFE	Student Finance England
SFW	Student Finance Wales
SLC	Student Loan Company
SRDD	Statutory Repayment Due Date
UC	Universal Credit
UG	Undergraduate
UK	United Kingdom
UKRI	United Kingdom Research and Innovation
WG	Welsh Government

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1 Introduction

Since AY 2018/19, the UK Government has provided a non-income assessed loan for postgraduate doctoral degree courses.

The Postgraduate Loan for Doctoral Degrees (referred to going forward in this document as “PGLD”) is paid directly to the student. The loan is a contribution towards course costs, rather than a loan specifically required to be used for either fees or maintenance. Therefore, it is at the student’s discretion as to how to use the funds.

This guidance describes the regulatory policy rules for PGLD, including:

- Personal eligibility requirements
- Course eligibility requirements
- Payment allocation
- Changes of circumstances policy

Repayment terms for PGLD are described in the separate ‘Repayment Guidance’ guidance.

References to separate guidance documents for undergraduate students are made within this document, where that guidance contains more detailed information on existing policy rules that apply to both undergraduate student funding and PGLD.

2 Personal eligibility

The personal eligibility criteria for PGLD are set out in Regulation 3 and Schedule 1 of the Regulations.

2.1 Discretion in the application of eligibility rules

PGLD is only available to students and in respect of courses that satisfy the personal and course eligibility criteria as set out in the Regulations. SLC will not apply discretion in the application of PGLD policy rules, other than the limited discretion outlined in this document and provided by the Regulations, including SLC discretion as to when to apply support for a further period of eligibility for Compelling Personal Reasons (CPR) (see Section **4.5 Compelling Personal Reasons**).

2.2 Eligibility exclusions - general

Students are ineligible for PGLD under Regulation 3 if they:

- Are aged 60 or over on the first day of the first AY of the designated course
- Are in breach of any obligation to repay any student loan
- Have reached the age of 18 and have not ratified any agreement for a loan made when they were under 18
- Have shown themselves by their conduct to be unfitted to receive support
- Are a prisoner, unless they are an eligible prisoner (see section **2.7 Prisoner Students**)
- Are enrolled on and receiving support for a course under the Education (Student Support) Regulations 2011 as amended or under the Education (Postgraduate Master's Degree Loans) Regulations 2016 as amended (note that there are no restrictions on receiving PGLD and Further Education (FE) student support in the same AY)
- Are studying on a course as part of a degree apprenticeship
- Have already received an equivalent or higher-level qualification (see section **4 Previous Study**)
- Are already enrolled on and in receipt of support for another eligible PG doctoral course
- Have previously received a PGLD from SFE and have not demonstrated any CPR (see section **4.5 Compelling Personal Reasons** for further information)
- Are in receipt of any allowance, bursary or award of similar description made by United Kingdom Research Innovation (UKRI)
- Are eligible to apply for a healthcare bursary
- Are in receipt of a Social Work Bursary, except students receiving only travel allowance support under the Care Standards Act 2000
- Are in receipt of financial assistance provided under the Educational Psychology Funded Training scheme under section 14 of the Education Act 2002
- Are undertaking a distance learning course and are not living in England on the first day of the first AY of the course, unless they are outside of England as a result of being in the Armed Forces (or an eligible family member living with them)

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- Have previously received loan funding for a postgraduate doctoral course from another UK government administration

2.3 Age 60 limitation

In order to qualify for PGLD, eligible students must be aged under 60 on the first day of the first AY of the course (regulation 3(3)(a)). The AY is defined in regulation 2(1) and is the period of twelve months starting on:

- 1st September, where the AY begins on or after 1st August and before 1st January
- 1st January, where the AY begins on or after 1st January and before 1st April
- 1st April, where the AY begins on or after 1st April and before 1st July
- 1st July, where the AY begins on or after 1st July and before 1st August

For example:

Susan's course start date is 15th October 2022. Her 60th birthday falls on 10th September 2022. As she is under 60 on the first day of the first AY of the course, 1st September 2022, she is eligible for PGLD.

Paul's course start date is 10th January 2023. His 60th birthday falls on 28th December 2022. As his 60th birthday falls before the first day of the first AY of the course, 1st January 2023, he is ineligible for PGLD.

Where a student transfers to a course with a later AY start, they will remain eligible even where their 60th birthday falls before the start date of the course that they are transferring to. The student must transfer and be continuing in the same continuous period of study, rather than withdraw from the first course and apply as a new student.

For example:

Margaret's course start date is 3rd October 2022. Her 60th birthday falls on 19th December 2022. As she is under 60 on the first day of the first AY of the course, 1st September 2022, she is eligible for PGLD. She transfers in January 2023 to a course which starts in that month. As she is a continuing student and was eligible for support on the first day of the first AY of the first course, she remains eligible for PGLD.

Note that there is no lower age limit for PGLD eligibility.

2.4 Applicants who breach any obligation to repay any previous student loan (arrears)

The Regulations provide that a person shall not be eligible for support if they are in breach of any obligation to repay any loan (regulation 3(3)(b)). SFE do not have any discretion in determining an applicant's eligibility in these circumstances.

Once an applicant is no longer in breach (for example, has paid their arrears in full), SFE should reassess their eligibility. Any such reassessment is for the whole course, not from the date on which the student ceased to be in breach of any such obligation.

If an applicant has received a notification that they are eligible for PGLD but subsequently breaches any obligation to repay any previous student loan, the student will remain eligible for support in the period of eligibility to which the notification applies (for example the student will continue to be eligible for PGLD).

'Arrears' are considered to include any breach in the student's obligation to repay the following:

- Any repayments of student loan due for an overseas period of residence.
- Any repayments of ICR student loan due to be repaid by direct debit (for example where the student is considered to be less than two years from paying the loan balance in full).
- Any 'mortgage style' loan (generally payable to students who started their course prior to 1998).

Note that the following will not make the student ineligible for PGLD:

- The student owes a loan or grant overpayment amount for another student loan product. Note that existing loan overpayments may be deducted from the maximum PGLD entitlement amount where an overpayment is identified.
- The student has a loan balance which is in repayment, has a repayment status of 'found' or 'unmatched' and has failed to respond to SLC's request for information to determine whether repayments are due to be made.

2.5 Applicants who have reached the age of 18 and have not ratified a previous student loan for which they were assessed under the age of 18

Regulation 3(3)(c) provides that a student is not eligible for PGLD if they have reached the age of 18 and have not ratified any agreement for a loan taken when under the age of 18. A separate ratification form is not required - by signing a new student loan declaration, the student acknowledges and agrees that they are automatically ratifying all student loans that they borrowed before reaching the age of 18.

2.6 Ineligibility on grounds of unfittedness to receive support

A student is not eligible for PGLD if, in SFE's opinion, the student has shown themselves by their conduct to be unfitted to receive support (regulation 3(3)(d)). The power to deem a student as unfitted for student support may be used at any stage in the process of assessing a student's eligibility, but once a student has been notified that they are eligible this power may not be used. However, SFE may terminate eligibility for similar reasons under regulation 5(5).

An example of when SFE might decide that a student is unfitted to receive support might be where it comes to light that the student has committed fraud in applying for support.

Note that a student who has previously been found to be unfitted for support provided by another government department, such as the Department for Work and Pensions (DWP), may be deemed unfitted for PGLD.

Discretion may be applied by SLC in some circumstances. See the undergraduate "Assessing Eligibility" guidance notes for more details on unfittedness.

2.7 Prisoner students

Students who are imprisoned may apply for a PGLD to cover the whole or part of the fees of the designated course, but not towards other costs (regulation 12(2)(b)). Payments will be made directly to the student's HEP following the same payment profile and dates used for payments made directly to the student. See section **6.1 Payment and Entitlement** for further information on payment profiles.

Students who are imprisoned may be eligible for PGLD if they satisfy the definition of an 'eligible prisoner' as set out in regulation 2. They must be a prisoner:

- who starts a designated course on or after 1 August 2018;
- who is serving a sentence of imprisonment in the UK (including in a young offender institution or psychiatric unit);
- who has been authorised by the prison Governor or Director or other appropriate authority to study the designated course; and
- whose earliest release date is within eight years of the first day of the first AY of the designated course.

Student prisoners who do not satisfy the definition of an 'eligible prisoner' are ineligible for PGLD while they are a prisoner.

Note that:

- A prisoner's place of ordinary residence is their place of ordinary residence before they were imprisoned, only if this can't be determined should the prisoner be supported by their place of imprisonment.
- Where a prisoner is ordinarily resident in England, but due to their imprisonment at a prison outside of England are not living in England on the first day of the first AY of a distance learning course, the student is not eligible for support for that course under regulation 3(4).
- Where a prisoner has been given an indeterminate sentence, the MoJ considers the minimum period of imprisonment set at trial (the sentence tariff) as the earliest release date, rather than waiting for a direction from the parole board. This is subject to the governors determining whether a prisoner is on track to meet their sentence requirements.
- A prisoner who is on remand cannot be an 'eligible prisoner' as they are not serving a custodial sentence and do not have an earliest release date. Prisoners on remand are therefore not eligible for PGLD.
- A person who has been paroled is not considered a prisoner for the purposes of PGLD and therefore does not have to satisfy the 'eligible prisoner' definition, and will be assessed as per any non-prisoner student.
- Eligible prisoners are not eligible for PG DSAs, as costs related to disability are met by the prison authorities.

The following sections detail additional rules that apply to eligible prisoners:

2.7.1 Students who are eligible prisoners for the whole course

Students who are eligible prisoners at the start of the first AY of the course can apply for an amount of PGLD which is capped at the lower of:

- £27,892 (for AY 22/23); or
- the tuition fee charged.

Note, where a student applies in a later AY they will be subject to the yearly cap restriction and may not be eligible to access the full £27,892. See section **6.2 Yearly Entitlement Cap** for further information.

2.7.2 Students who become an eligible prisoner during the AY

Where the student becomes an eligible prisoner during the AY, the revised maximum PGLD entitlement amount will be:

- The amount of PGLD entitlement already paid to the student, plus
- The fee amount still to be paid to the HEP on behalf of the student. (Note that the HEP will have to confirm this amount before a payment can be released).

The total entitlement above will be capped at £27,892. Instalments of fee payments made to the HEP should follow the same payment profile as payments made to the student.

Note, where a student applies in a later AY they will be subject to the yearly cap restriction and may not be entitled to the full £27,892. See section 6.2 **Yearly Entitlement Cap** for further information.

Where a student has already received an instalment but not paid fees to their HEP and subsequently enters prison, an arrangement for the outstanding balance for fees for the period the student was not in prison should be agreed between the HEP and student.

2.7.3 Students who cease to be an eligible prisoner during their course

Where an eligible prisoner is released from prison during the AY, they should notify SLC. If the student would have been eligible for a higher amount of PGLD had they not been an eligible prisoner when their loan application was originally made, the student may apply for the amount of loan to be increased using the calculation set out in regulation 16. However, evidence is required from the prison confirming that the student is no longer an eligible prisoner before entitlement will be recalculated.

In line with regulation 16(6), the maximum PGLD available to a student who ceases to be an eligible prisoner during the course is as follows:

- The amount of fee charged; plus
- An extra amount calculated as follows:

$$((F - R) / M) \times T$$

where:

F equals the amount which the student would have qualified for if they had not been an eligible prisoner (for example the maximum PGLD entitlement).

R equals the amount which the student qualified for as an eligible prisoner (for example the full fee charged).

M is the total duration in days of the course (for example the total number of days from course start to course end date).

T is the number of days of the course which remain when the student ceases to be an eligible prisoner, beginning with the day after the day on which the student ceases to be an eligible prisoner (for example the number of days remaining until the last day of the final AY of the course).

Note that further payment amounts due to be paid to the student will be split evenly over the remaining payment periods of the course.

2.7.4 Eligible prisoner application process

Eligible prisoners should apply via paper application rather than online applications, accompanied by a form from the prison Governor which grants approval for the student to undertake the course and confirms the student's earliest release date. Payments will then be made directly to the student's HEP. Payments of PGLD made to HEPs will follow the same payment profile and dates used for payments made directly to the student (see section 6 **Payment and Overpayment**).

2.8 Students who are undertaking more than one HE/FE course

Regulation 3(3)(f) provides that students are not eligible to be enrolled on a PG doctoral course and receive PGLD while they are also:

- Enrolled on an UG course and receiving HE UG support under the Education (Student Support) Regulations 2011 (as amended) (excluding PG DSA support) at the same time or,
- Enrolled on a PG master's course and receiving PGLM Master's under the Education (Postgraduate Master's Degree Loans) Regulations 2016 (as amended) at the same time.

Students may become eligible for PGLD once they are no longer receiving funding under the 2011 Regulations or the 2016 regulations, whether this is in the same or a different AY, or once they are no longer enrolled on the UG/PG course.

A student can only receive PGLD for one eligible doctoral course, even where they are undertaking more than one doctoral course simultaneously (regulation 3(3)(h)).

Note however, that students may be eligible for PGLD and FE Advanced Learner Loan funding concurrently – there are no restrictions on receiving PGLD and FE funding concurrently.

2.9 Students who are studying on a course as part of a degree apprenticeship

Under the Regulations a student is not eligible for support if they are studying on a course as part of an apprenticeship (regulation 3(3)(fa)).

A degree apprenticeship is generally a period of employment combined with a university degree, meaning that the student will be splitting their time between working and studying, with the majority of their time spent in employment.

The students generally receive a salary for the employment whilst studying. There is not a set salary, as the wage will depend on the job roles and careers the student has chosen, but they will receive at least the minimum wage for an apprentice in the student's respective field. Their tuition fees are covered by their employer and the UK Government through the Apprenticeship Levy.

Students are made aware when applying for an apprenticeship that they are not eligible to also receive a student loan.

Further information for students on degree apprenticeships can be found at <https://www.ucas.com/apprenticeships/what-you-need-know-about-apprenticeships/degree-apprenticeships>

2.10 Students who have an equivalent or higher-level qualification

Students who already have a qualification which is equivalent to or higher in level than a doctoral qualification are ineligible for PGLD (regulation 3(3)(g)). See section **4 Previous Study** below, for further information.

2.11 Previous PG Doctoral loan support

Regulation 3(3)(i) prohibits students from accessing PGLD from SFE where they have previously received a PG doctoral loan for a previous PG doctoral course. Regulation 3(3)(l) prohibits students from accessing PGLD from SFE where they have previously received loan support from another UK government authority towards a PG doctoral course. This includes any students that have previously received PGLD towards a doctoral course from Student Finance Wales.

This restriction is only relevant where the student has not already successfully completed a doctoral course, as students are ineligible under Regulation 3(3)(g) if they already hold a doctoral (or higher level) qualification, irrespective of whether that course was funded via government funding.

Despite the restriction, there is discretion to award another PGLD if the student did not complete their previous PGLD course due to CPR (regulation 3(9)). See section **4.5 Compelling Personal Reasons** for further information.

Where PGLD funding was incorrectly paid as a result of an administration error (for example due to an erroneous confirmation of study), and the student had never attended/undertaken the course, the student will be eligible to receive another PGLD providing they have repaid the PGLD loan balance in full, including any interest accrued on the loan.

2.12 Students in receipt of UK Research and Innovation (Research Council) funding

Under regulation 3(3)(j), students are not eligible for PGLD where they are in receipt of an allowance, bursary or award made by UKRI towards their PGLD course.

UKRI encompasses the following organisations:

- Innovate UK
- Research England
- The Arts and Humanities Research Council
- The Economic and Social Research Council
- The Engineering and Physical Sciences Research Council
- The Medical Research Council
- The Natural Environment Research Council
- The Science and Technology Facilities Council

UKRI, via its Research Councils, funds approximately 4,500 awards per year to HEPs, who then select and recruit students directly. Students may be awarded funding for fees only, or a combination of fees and a stipend for maintenance costs. Once a student has received payment via UKRI funding they are ineligible for PGLD for the duration of their course.

UKRI funding is paid directly to the HEP, the HEP then selects the students who are to receive an award and distributes the funding. Once a student has received payment via UKRI funding they cannot become eligible for a PGLD for the duration of their course.

Where a student commences their course and is not in receipt of UKRI funding, before subsequently mid-course receiving UKRI funding, they will be ineligible for any future PGLD payments from the effective date that they were in receipt of UKRI funding. Any payments made to the student prior to the effective date will remain in place as part of the student's PGLD entitlement.

Note that in instances where it is always the intention of the HEP/student to receive UKRI funding during their course, but they may not directly receive it until a later point, the student

is ineligible for PGLD funding for the entire course (rather than only from the date at which they will be in receipt of the UKRI funding).

Students' PGLD eligibility is only affected where they are in receipt of UKRI funding in connection with their PGLD course. Funding received by students from UKRI that is not connected with their course does not impact their eligibility. For example, where a student undertakes a certain number of hours of teaching at their HEP, and the teaching work is entirely separate from the attainment of their doctoral qualification, UKRI may contribute towards the student's teaching salary. As this funding is not received in connection with the student's PGLD course, it does not affect their eligibility for PGLD.

2.13 Students in receipt of non-UKRI Institutional Funding

HEPs may offer their own scholarships, bursaries or studentship awards to students undertaking PGLD courses. These are paid to students who qualify under the HEP's own criteria. Providing these funding sources are not derivative of UKRI funding, institutional funding of this kind does not affect students' PGLD eligibility. Students can receive these types of funding and PGLD concurrently (providing they meet the other eligibility criteria for support detailed in this document).

Additionally, the following sources of financial support towards doctoral courses do not affect students' PGLD eligibility:

- Trusts and charities funding: these are usually administered as small grants only.
- Erasmus+/Turing doctoral loans scheme: Loan funding administered by banks and student loan agencies may be available to students undertaking doctoral level courses in other Erasmus+/Turing Scheme countries.
- Employer funding (providing the funding is not an NHS/Social Work Bursary detailed in section 2.14 or the funding is paid in respect of a degree apprenticeship course).

2.14 Students in receipt of a Social Work Bursary or eligible to apply for an NHS Bursary

Under regulation 3(3)(k) students will not be eligible to receive PGLD where they are eligible to apply for a healthcare bursary or are in receipt of a Social Work Bursary towards a PG doctoral course from any of the following:

- National Health Service (NHS)
- Department of Health, Social Services and Public Safety (DHSSPS) or
- Student Awards Agency Scotland (SAAS)

There are only a limited number of Social Work Bursaries available and eligibility to apply for a Social Work Bursary does not equate to an automatic award. Therefore, if the student has not been awarded a Social Work Bursary after applying for one, they may apply for PGLD.

Checks may be carried out by SLC prior to and during the AY to ensure that students undertaking Healthcare or Social Work doctoral courses are not double funded.

2.15 Students in receipt of financial assistance provided under the Educational Psychology Funded Training scheme

Under regulation 3(3)(k) students will not be eligible to receive PGLD where they are in receipt of financial assistance provided under the Educational Psychology Funded Training scheme provided under section 14 of the Education Act 2002. This applies to all students where their course starts on or after 01 August 2020.

Checks may be carried out by SLC prior to and during the AY to ensure that students undertaking an Educational Psychology Doctoral course are not double funded.

2.16 Time limit for applying for student support

Under regulation 10(1) the deadline for submitting an application for PGLD is nine months after the first day of the final AY of the student's course. For example:

Ralph starts a three-year doctoral degree course on 10th October 2022 however, he does not submit an application for PGLD until 1st July 2025, during the third and final AY of the course. The first day of the third AY of the course is 1st September 2024, as Ralph has not submitted the application within nine months of that date, he is outside the deadline for submitting the PGLD application and is ineligible for PGLD support.

SLC has the discretion to extend this deadline where it is considered appropriate to do so (regulation 10(2)). For example:

Celine starts a three-year doctoral degree course on 7th September 2022 however, she does not submit an application for a PGLD until 20th July 2025, during the third and final AY of the course. As the first day of the final AY is 1st September 2024, and Celine has not submitted her application within nine months of that date, she is outside of the deadline for submitting her PGLD application and would normally be considered ineligible. Celine is able to demonstrate that the reason for submitting her application late was beyond her control and therefore SFE exercise their discretion and Celine is considered to be eligible for support.

Note that where students apply in a later AY than the first AY of their course, they may be impacted by the yearly entitlement cap. See section 6.2 **Yearly Entitlement Cap** for more information.

2.17 Students who become eligible after an event

Under regulations 7 and 8, students may become eligible for PGLD after the start of the first AY of their course, as long as they become eligible before the last day of the course.

Examples of regulatory events include:

- the student's course becomes a designated course, if that happens after the first day of the academic year,
- the student or their spouse/civil partner, parent or step-parent is recognised as a refugee, if that happens after the first day of the AY, or
- the student or their spouse/civil partner, parent or step-parent is granted humanitarian protection status in the UK, if that happens after the first day of the AY.

It is important to note that the above list is not exhaustive. See Annex A for the full list of regulatory events.

For example:

Caleb starts a one-year course on 15th September 2022 and was at that point ineligible for funding as he did not satisfy regulatory residency requirements. He becomes a refugee on 15th October 2022. As this date is within the time limits set about above, he is eligible to apply for PGLD.

Where the student becomes eligible (or the student's course becomes a designated course) after the course start date, discretion under regulation 10(2) can be used to extend the nine-month application period to start from the date that eligibility commences. For example, if a student becomes a refugee on 15th October 2022 and their one-year course started on 15th September 2022, the application window may be extended to nine months from 15th October rather than nine months from the AY start date of 1st September.

Note that where the student becomes eligible after an event which occurs after the first day of the first AY and within the time limits detailed in section **2.16** the student becomes eligible for the full loan amount (applicable to the rate available in respect of the AY their course began in and subject to the yearly cap restriction) and not a lesser prorated loan amount.

2.18 Documentation requirements

Regulations 9(1) and 18 state that the applicant should provide such documentation as the Secretary of State may require with their application. SFE will verify an applicant's British passport details with HMPO via the Government Secure Intranet where possible. Where this is not possible, SFE will verify alternative available evidence of identity, such as a student's valid national ID card, passport or birth certificate (regulation 18).

PGLD applicants are required to provide their valid UK NINO (regulation 14). However, EU nationals who have not been issued a NINO by the DWP may be exempted from the requirement to provide a NINO with their application.

2.19 Contact details

Students are requested to provide details of two contacts residing at different addresses from each other as part of the loan application. Only one contact may reside at the same address as the student. A minimum of one contact is mandatory and will be required prior to loan approval. Contacts who reside at non-UK addresses can be accepted.

2.20 Postgraduate DSA

SLC provides DSA to PG students under the Education (Student Support) Regulations 2011 (as amended). Students who are eligible for PG DSA will apply on a separate application from their PGLD application.

See the separate “Disabled Student’s Allowances” guidance for more information on this support.

Note that students undertaking a PG doctoral course will not be eligible to apply for Grants for Dependants (Adults Dependants’ Grant, Parents’ Learning Allowance and Childcare Grant) available via the Education (Student Support) Regulations 2011 (as amended).

2.21 Benefits Entitlement

Generally, where a person in higher education is eligible for a means-tested social security benefit from DWP, support for tuition costs is disregarded and support for maintenance costs is taken into account when assessing their benefit award. As PGLD is a contribution towards course costs, rather than a loan exclusively for tuition costs or maintenance costs, the DWP will apportion elements of the loan for each, in order to apply that principle.

30% of the maximum PGLD available in a single AY is treated by DWP as being for maintenance purposes. For benefit purposes, the doctoral student will be treated as having this amount, regardless of whether they actually take up the loan. This reflects the position in the current social security regulations, where an undergraduate student is to be treated as having a maintenance loan or grant in any case where they are eligible for it and could obtain the loan or grant by taking reasonable steps to do so.

PGLD applicants should contact DWP directly for further information on the calculation of their benefits entitlement.

3 Residency

Following the UK's exit from the EU, the rules surrounding eligible residency criteria have changed. Regulatory residency requirements for PGLD are broadly the same as those that apply to UG HE student support. See the UG 'Assessing Eligibility' guidance chapter for further details of regulatory residency categories for student funding. Please refer to section three of the AY 22/23 'Assessing Eligibility' guidance chapter for more information on these changes. Please note that where the 'Assessing Eligibility' guidance chapter denotes that a student is eligible for fee support only under the Education (Student Support) Regulations 2011 (as amended), these students are eligible for full support under the PGLD regulations, as there is no distinction between fee only and full support in PGLD.

3.1 Three-year address history

Generally, all applicants must provide details of their home addresses covering the three-year period prior to the first day of the first AY of the course*. The home address of the parents of the applicant, where this differs from the applicant's address, will not be taken as the place of ordinary residence of the applicant.

*Students applying under one of the following eligible residency categories are not required to provide three years of address history:

- Refugee status
- Humanitarian protection
- Indefinite Leave to Remain as a victim of domestic abuse or violence
- Indefinite Leave to Remain as a bereaved partner
- Section 67
- Calais Leave
- Stateless Person
- Leave under the ARAP or the ARCS
- Evacuated or assisted British National from Afghanistan
- Leave under the Ukraine Schemes

Instead, where a student holds one of the residency statuses listed above, they are required to provide details of their addresses for the period covering the date they were granted their most recent status with the Home Office up to the first day of the first AY of their course.

Evidence of address history may be required from applicants as part of a sample check during the AY. The overall size of the sample, and the sample size used for specific applicant groups, may be varied at any time. For example, where applicants are required to be ordinarily resident in England on the first day of the first AY of the course, but state that they have been living in England for three months or less prior to the first day of the first AY of the course - these applicants may be asked to provide evidence of their address history so that SFE can ascertain if the student moved to England solely for the purposes of attending the course. If the student is considered to have moved to England solely for the purposes of attending the course, the student will be ineligible for PGLD from SFE (unless the student was deemed to be temporarily absent from England or was exercising free movement rights under the EU directives in the EEA/Switzerland prior to 1st January 2021). See sections **3.2, 3.3 and 3.5** for further information and examples of students moving to England specifically for the purposes of undertaking a course.

3.2 Students who move to England from elsewhere in the UK and Islands in order to attend a course

Paragraph 1(4) of Schedule 1 of the Regulations provides that a student who has been ordinarily resident in either Scotland, Northern Ireland, Wales, the Channel Islands, or the Isle of Man and who moves to England specifically for the purpose of undertaking the current course or a course which the student was undertaking immediately* before the current course, should be regarded as being ordinarily resident in the place from which they moved.

This rule applies where a student was ordinarily resident in Scotland, Northern Ireland, Wales, the Channel Islands, or the Isle of Man, and moves to England specifically for the purposes of studying a PG master's course. In practice, if the student was to immediately progress to a PG doctoral course following the completion of their PG master's course, they would remain ordinarily resident in the territory from which they moved (rather than becoming ordinarily resident in England).

Paragraph 1(4) also provides that where a student is ordinarily resident in England and moves elsewhere in the UK or Islands for the purpose of undertaking the current course or a course which the student was undertaking immediately* before the current course, the student should be regarded as being ordinarily resident in England.

**'Immediately' generally means when a student starts a Doctoral course in the semester/term that follows the end of their previous course, disregarding any intervening vacation.*

For example:

Terry starts a PG master's course in England in September 2021. He receives funding from Student Finance Wales as he is ordinarily resident in Wales at the start of the first AY of the course. He completes the PG master's course in May 2023. In September 2023 he starts a doctoral degree course in England. He is not eligible for PG doctoral

from SFE as he is still considered to be ordinarily resident in Wales, having only moved to England for the purpose of undertaking his PG master's course in September 2021, and then progressed immediately to his doctoral course. Note that he is ineligible for PGLD from SFE irrespective of whether he returned to Wales or remained in England during the intervening vacation period. As Terry is still considered to be ordinarily resident in Wales, Terry remains eligible to apply to SFW for PGLD.

Suzanne starts a PG master's course in Wales in September 2021. She receives funding from SFE as she is ordinarily resident in England at the start of the first AY of the course. She completes the PG master's course in June 2022. In October 2022 she starts a doctoral degree in Scotland. She is eligible for PGLD from SFE as she is still considered to be ordinarily resident in England, having only moved to Wales for the purpose of undertaking a course and then to Scotland to progress immediately from her master's course to her doctoral course.

Where a student is ordinarily resident elsewhere in the UK or Islands before moving to England for a purpose other than for undertaking the current course, then the student's place of ordinary residence may have changed. For example:

Colin starts a PG master's course in Wales in September 2021. He receives funding from Student Finance Wales as he is ordinarily resident in Wales at the start of the first AY of the course. In May 2022, whilst studying his PG master's course, Colin's home address changes to England and he only remains in Wales for the purpose of studying his PG master's course. He completes the PG master's course in June 2022 and applies for a doctoral course in England starting in September 2022. As Colin is now ordinarily resident in England, he may be eligible for PGLD from SFE.

Where a student does not immediately progress to their doctoral course following the completion of a previous course, the student's place of ordinary residence may have changed during the intervening period and will be reassessed. For example:

Nyree starts an undergraduate course in England in October 2018. She receives funding from Student Finance Northern Ireland as she is ordinarily resident in Northern Ireland at the start of the first AY of the course. She completes the undergraduate course in June 2021. She stays in England after the end of the course as she is employed full-time in England and her home address in England is now her permanent place of residence. She applies for a doctoral course in England starting in September 2022. As her ordinary residence during the intervening period has changed to England, she may be eligible for PGLD from SFE.

Ian starts a PG master's course in England in September 2020. He receives funding from Student Finance Wales as he is ordinarily resident in Wales at the start of the first AY of the course. He completes the PG master's course in May 2021. He returns

to his permanent home address in Wales after the course end date. In September 2022 he starts a doctoral course in England. As he is still ordinarily resident in Wales at the start of the new course, he is ineligible for PGLD from SFE.

SLC may require students to provide evidence that their place of ordinary residence has changed, and that they are living in their new domicile for reasons other than for the purposes of studying a course.

3.3 Temporary or occasional absences

When considering whether an applicant has been ordinarily resident in a territory during a prescribed period, temporary or occasional absences will not normally affect ordinary residence. SFE will make decisions on whether an absence affects a person's ordinary residence on a case-by-case basis.

Temporary absences may include but are not restricted to temporary employment, employment with the Armed Forces, periods of study and extended holidays/travelling.

See the "Assessing eligibility" guidance chapter for further details on temporary absences.

3.4 Armed forces personnel and their family members

Where a serving member of the armed forces or their eligible family member is undertaking a distance learning course overseas or within another country in the UK, they may be eligible for PGLD from SFE.

This includes:

- Armed forces personnel serving outside of the UK on the first day of the first AY of their distance learning course (Schedule 1 (paragraph 1(6)) of the regulations).
- Family members living with armed forces personnel serving outside of the UK on the first day of the first AY of their distance learning course (Schedule 1 (paragraph 1(6)) of the regulations).
- Armed forces personnel serving outside of England, on the first day of the first AY of their distance learning course but within another country within the UK (regulation 3(5)).
- Family members living with armed forces personnel serving outside of England, on the first day of the first AY of their distance learning course but within another country within the UK (regulation 3(5)).

Note that "family member", as defined in the PG Doctoral regulations includes:

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- the spouse or civil partner living with a member of the armed forces serving outside of England or
- the dependent parent living with either
 - A child who is a member of the UK Armed Forces serving outside of England, or
 - The child's spouse or civil partner who is a member of the UK Armed Forces serving outside of England.

“Family member”, as defined, does not include the child, step-child or adoptive child of a member of the UK Armed Forces serving outside of their domicile living with that member of the UK Armed Forces.

Armed forces personnel serving outside their home domicile in another UK domicile on the first day of the first AY of the course will be considered to have satisfied the condition of the regulations that students must be undertaking their course in England domicile on the first day of the first AY of that course.

If SFE deem that the member of the armed forces (or their family member) was ordinarily resident in Wales, Northern Ireland or Scotland when they enlisted, then the applicant will be directed to the appropriate UK administration to apply for any funding that may be available for their course.

For example:

Arnold is the husband of a member of the armed forces who is serving overseas when he starts a PT distance learning course on 15 September 2022. He is eligible for PGLD.

Sylvia is a member of the armed forces who is domiciled in England but serving in Scotland when she starts a distance learning course on 28 September 2022. She is eligible for PGLD from SFE.

Once a student, studying a distance learning course overseas or within another country in the UK, is eligible for student support they will remain eligible to the end of their period of eligibility, even if they, or their family member, leaves the armed forces.

3.5 Residency examples

Please note that these examples are for illustration only and do not cover all scenarios, including those involving previous study. For the full list of eligible residency rules and categories, refer to Schedule 1 of the Regulations or the ‘Assessing Eligibility’ guidance chapter.

3.5.1 UK Nationals who have lived in another UK domicile during the preceding three years

Jason is a UK national who confirms that he has been living in the UK and Islands for three years prior to the first day of the first AY of the course. He provides the following address history (most recent address first):

England: 2 months

Scotland: 2 years and 10 months

Jason's residence in Scotland is not deemed to be temporary (as he was ordinarily resident in Scotland and was not living there for a temporary purpose such as education). SFE concludes that he moved to England for the purposes of starting the course. He is therefore ineligible for PGLD from SFE.

Stuart is a UK national who confirms that he has been living in the UK and Islands for three years prior to the first day of the first AY of the course. He provides the following address history (most recent address first):

England: 2 years

Wales: 1 year

As Stuart is a UK national who is ordinarily resident in England on the first day of the first AY of the course and who has been ordinarily resident in the UK and Islands for three years prior to the first day of the first AY of the course, he is eligible for PGLD from SFE.

3.5.2 UK Nationals who have lived outside of the UK during the preceding three years

Bridget is a UK national who confirms that she has not been living in the UK and Islands for three years prior to the first day of the first AY of the course. She provides the following address history (most recent address first):

England: 1 month

France: 2 years and 11 months

Bridget returned from France to England in order to start the course. However, SFE determine that Bridget was resident in England prior to living in France, she is

therefore eligible for PGLD from SFE as she left England prior to the 1st January 2021 to exercise her free movement rights under the EU directives in the EEA/Switzerland. (Note that if she was ordinarily resident in a different UK territory prior to leaving the UK, she should apply to that territory for support rather than SFE).

Emma is a UK national who confirms that she has not been living in the UK and Islands for three years prior to the first day of the first AY of the course. She provides the following address history (most recent address first):

USA: 1 year
England: 2 years

She returns to England to start the course. It is determined that her period of residence in the USA is not temporary, therefore as she does not satisfy the three-year UK ordinary residence requirements, she is ineligible for PGLD.

Lawrence is a UK national who confirms that he has not been living in the UK and Islands for three years prior to the first day of the first AY of the course. He provides the following address history (most recent address first):

England: 1 month
Australia: 6 months
England: 2 years 5 months

As his residence in Australia is a temporary work contract and he did not intend to stay in Australia indefinitely, it is deemed to be a temporary absence and he is still considered to be ordinarily resident in England. He is therefore eligible for PGLD from SFE.

3.5.3 EU Nationals

Jaime is a Spanish national who has settled status under the EU Settlement Scheme and confirms that he has been living in the UK and Islands for three years prior to the first day of the first AY of the course. He provides the following address history (most recent address first):

England: 1 year
Scotland: 2 years

Jaime is treated as domiciled in England due to being ordinarily resident there. As he has been ordinarily resident in the UK and Islands for three years prior to the first day of the first AY of the course and is currently ordinarily resident in England, he is eligible to apply for PGLD from SFE.

Katrin is an Estonian national who confirms that she has not been living in the UK and Islands for three years prior to the first day of the first AY of the course. She provides the following address history (most recent address first):

Germany: 2 years

Estonia: 1 year

She comes to England to start the course. She does not have citizens' rights under the Withdrawal Agreement as she moved to the UK after 31 December 2020 and does not therefore have a status under the EU Settlement Scheme. She is ineligible for PGLD.

Sven is a Swedish national who has settled status under the EU Settlement Scheme, and who lived in Wales between 2013 and 2019. In August 2019 he moved to England to commence a PG master's course. As Sven was resident in Wales for four years before commencing study, he is considered ordinarily resident in Wales. As a result, Sven is considered under Schedule 1, paragraph 10 of the Education (Postgraduate Master's Degree Loans) (Wales) Regulations 2017.

In June 2022, he completes his PG master's studies in England having been funded by SFW and in September 2022 he applies for PGLD from SFE for a course at the University of Sheffield. As he has not been in England for purposes other than education for longer than the intervening vacation, Sven is ineligible to apply to SFE for PGLD, but would remain eligible for support from Student Finance Wales, as he has settled status and meets the necessary UK residency address history requirements.

Please refer to section three of the 'Assessing Eligibility' guidance chapter for more information on (and examples of) eligible residency criteria.

4 Previous Study

4.1 Qualification achieved

Students who already hold a qualification which is equivalent to or higher in level than a Doctoral level qualification will not be eligible for PGLD (regulation 3(3)(g)). This applies whether the qualification held is taught or research-based, was gained in the UK or

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overseas, and regardless of whether the student received any funding from any source (public or private) for the course.

Any lower-level qualifications held by the applicant (including Level 8 awards, certificates or diplomas, Level 7 or lower qualifications (noted on the table below), or any overseas equivalent) will not affect eligibility for PGLD. UK post-secondary qualifications are defined on different levels, with level 4-8 denoting higher education qualifications. Doctoral qualifications are Level 8 on the FHEQ (Framework for Higher Education Qualifications).

There are also Higher Doctorates such as a Doctor of Science or a Doctor of Letters/Literature. Although not on the FHEQ they are a higher-level qualification than a doctoral degree. Higher Doctorates are rarely awarded, they are elite qualifications marking individuals as outstanding contributors to their field.

For the purposes of determining eligibility for PGLD, the following PG qualifications should be considered:

HE qualification held*	FHEQ level	Student eligible for PGLD?
Higher doctorate (for example DLitt, DSc, DTech, LLD, DD, DMus, DMedSc)	NA	No
Doctoral degrees (for example PhD/DPhil, EdD, DBA, DClinPsy)	8	No
Level 8 Award Level 8 Certificate Level 8 Diploma	8	Yes
Master's degrees (inc. MPhil, MLitt, MRes, MA, MBA, MSc) Integrated master's degrees (for example MEng, MChem, MPhys, MPharm)	7	Yes
Postgraduate Diplomas Postgraduate Certificates	7	Yes

**Including overseas equivalent qualifications*

Students will self-declare previously gained PG qualifications from the UK and overseas on the PGLD application. Checks may be carried out by SFE on the equivalency of overseas qualifications declared by applicants. Where SFE cannot ascertain whether an overseas qualification declared by an applicant is equivalent to or higher than a UK doctoral qualification, the applicant must provide proof of the qualification level.

Note:

- UK doctoral degrees are aligned to European doctoral level qualifications under the Framework for Qualifications of the European Higher Education Area.
- SLC do not receive confirmation of whether a student receives the qualification for which they were awarded funding, or a lower-level exit qualification, where they do not complete the qualification that they initially registered for, this applies to all HE and further education (FE) funding administered by SLC.

4.2 Previous PG Doctoral funding

Under Regulation 3(3)(i), if a student undertook a previous PG doctoral degree and received a PGLD for that course but did not receive the qualification, they will be ineligible for another PGLD (even where they did not receive full payment of PGLD), unless they withdrew from the course and can prove that the withdrawal was due to a compelling personal reason (CPR). If they can demonstrate a CPR, they can access full PGLD funding for a new course. CPR can be awarded once only. See section **4.5 Compelling Personal Reasons** for further information.

Regulation 3(3)(l) extends this provision to students who have previously received loan funding for a PG doctoral course from another UK administration. Where a student has previously received a PGLD from Student Finance Wales, they will be ineligible for future PGLD from SFE unless they can demonstrate CPR.

If a student withdraws from a course before the start date of the course and receives no payment of PGLD, they will still be eligible for future PGLD funding. Furthermore, if a student transfers to another PG doctoral course, they will retain their eligibility for PGLD. See section **7.1 Transfers** for further information.

If the student did not attend or undertake a course, but received PGLD funding due to an administrative error, they will be eligible to receive another PGLD as long as they pay back their original overpaid loan amount back in full. For example, a student may be registered on a course by an HEP but then inform the HEP that they do not intend to undertake the course, however the HEP does not inform SLC of this change until after a PGLD payment has already been released. Providing the student repays the loan overpayment in full, they will be eligible for further PGLD funding.

4.3 No qualification achieved

Eligibility for PGLD is not affected by previous PG study (any level and qualification, taught and non-taught) where the student did not achieve the qualification and did not receive PGLD funding. However, students are only eligible for PGLD where the student is undertaking a full doctoral course, not a partial course. Students are not therefore eligible for PGLD funding to top up to a doctoral qualification where they have previous study or

experience that has allowed them to bypass integral elements of their doctoral course. For further information on partial courses see section 4.4 below.

The below table offers a summary of students' PGLD eligibility where they have previous study/funding:

Equivalent or higher-level qualification achieved?	PGLD previously received?	PGLD available?
NO	NO	YES
NO	YES	NO (unless CPR awarded)
YES	NO	NO
YES	YES	NO

4.4 Requirement to undertake a full PG Doctoral course

Students are only eligible for PGLD where the student is undertaking a full PG doctoral course (for example a full programme of doctoral study) (regulation 4(1)(a)). A full PG doctoral degree course means a course which, independent of a student's previous experience or any module or other unit of work, credit, credit point or equivalent measurement of study taken or awarded in respect of another course, leads to a doctoral degree.

Where a student is utilising prior attainment (such as large volumes of previously completed research work) to bypass aspects of their doctoral course they are ineligible for support. Students must always be registering for a full doctoral degree course in order to be eligible for PGLD.

PGLD is designed as a contribution to the costs associated with a full doctoral course and there is no prorated support available where less than a full stand-alone doctoral course is undertaken, the student must be registering on the full doctoral course.

Where students are initially enrolled on a master's course, but this represents an integral part of their attainment of a doctoral qualification, this should be captured as a single PG doctoral course on SLC's Course Management Service (CMS). The student will be eligible for a PGLD for the full program of study (including the period spent on the master's course). Note that these students are not eligible for PGLM funding at the same time.

Students who register for a stand-alone master's course are not eligible for a PGLD where it is not the intention of the student to attain a doctoral award. These students should apply for a PGLM under the Education (Master's Degree Loan) Regulations 2016.

Where the student is not required to complete the first year of a "1 plus 3" doctoral degree course or an integrated subject specialist doctorate (for example due to prior attainment or

time spent on a previous level 7 research master's such as an MPhil or an MRes), they must instead be registered on a separately designated doctoral degree course in order to be eligible for PGLD as students must be undertaking the full designated course.

For example:

Gavin registers on a four-year integrated subject specialist doctoral course in September 2022. As part of the programme of study Gavin's HEP offers, students on the programme cannot normally begin their supervised research project without first completing a number of structured taught components. These taught components are scheduled over the first year of the four-year programme. The supervised research project is then scheduled over the final three years of the programme. Gavin already holds a research master's qualification (an MPhil) from a previous period of study and as a result, Gavin's HEP allows him to bypass the taught elements of the programme (year one of the course) and enter straight onto the supervised research project. Gavin is therefore a direct entrant and is ineligible for a PGLD as he is not completing the full course.

Note that Gavin may retain eligibility for a full PGLD loan if he is registered on a separately designated doctoral course where he would be undertaking the full programme of study required (for example, a three-year course exclusively requiring a supervised research project, without requiring taught components).

4.5 Compelling Personal Reasons

Access to a second PGLD may be available where the student did not complete their first course due to compelling personal reasons (CPR) (regulation 3(9)). If the student is awarded funding due to a CPR, they will receive a full new entitlement up to £27,892 for the new course

Repeat PGLD funding due to CPR may be awarded one time only per student (regulation 3(10)).

Academic performance alone will not constitute a CPR, although SLC will consider each case individually. Note that there is not a definitive list of reasons that can be deemed 'compelling personal reasons'. The student must provide evidence to support a claim that withdrawal from a previous course was due to a CPR, such as medical evidence or evidence of a personal family crisis. See the "Assessing eligibility" guidance for further information on CPR, including common CPR types.

Note that repeat funding is not available for a repeat year or part year of a course that the student is currently undertaking.

Please note, policy rules surrounding CPR exist to allow students that have already utilised their one-time access to a PGLD another full round of funding. This may be required following

any instance where a student's first period of eligibility for the loan has ended and the student has not achieved a doctoral qualification, including where a student withdraws from their course. If a student returns to their course following a withdrawal and can demonstrate CPR, as the student is starting a new period of eligibility, the student must be undertaking the full doctoral course in order to be eligible for the PGLD.

For example:

Lee starts a doctoral course in September 2019. He withdraws from the course in December 2020 due to CPR. Lee starts another full, stand-alone doctoral course in September 2022 and is able to demonstrate CPR for not completing the first course. Lee is therefore eligible for full PGLD support for the new course.

Michael starts a doctoral course in September 2020. He withdraws from the course in January 2021. Michael is able to demonstrate CPR for not completing his first course. Michael returns to study a partial doctoral course using previous study (as his provider is allowing him to resume from the point at which he ceased study on the previous course)*. As the course is not a full, stand-alone doctoral course, he is therefore not eligible for PGLD support for the new course.

*Note that where a student is looking to step off their course for a prolonged period of time and has an intention to return to the same course at the point in which they left off (possibly within a different intake), and the student has an agreement with their HE provider to do so, students in these circumstances should be treated as suspending from their studies rather than withdrawing. For more information on suspensions see section 7.6.

5 Course eligibility

5.1 Designated courses

Only designated PG doctoral courses are eligible to attract PGLD support. Regulation 4 sets out provisions in relation to the designation of courses for PGLD.

Courses that are eligible for PGLD will appear on the Course Management Service (CMS) (the SLC course database). The courses entered on this system by HEPs should meet the designation criteria. However, SFE must ensure that it is satisfied that all courses meet the designation criteria detailed within the regulations.

As defined by the regulations (regulation 2(1)), a PG doctoral course is any course that includes either a taught programme of study, a programme of research, or a combination of both, and which may include periods of work experience, and which leads, on successful completion, to the award of PG doctoral degree.

Note that there is not a definitive list of doctoral degree qualification titles. The main doctoral qualification in the UK is the Doctor of Philosophy (PhD or DPhil). However, the UK doctorate has diversified in recent years to include qualifications such as the Doctor of Education (EdD), and Doctor of Engineering (EngD).

There are no subject restrictions on doctoral degree courses eligible for PGLD, as long as the course meets all other designation criteria.

Designated PG doctoral courses under regulation 4 include:

- **Subject specialist doctorates** (for example PhD): The student registers on a formal programme of study offered by a HEP and must produce an original piece of research. Progress may be monitored or assessed through annual progress reviews.
- **Integrated subject specialist doctorates:** these programmes normally have a choice of taught modules and a range of research topic options. The supervised research project may begin at the point of registration and be undertaken in parallel with the structured taught elements or may depend on successful completion of taught elements and be undertaken in later years. Integrated doctorates normally offer exit awards at master's level based on successful completion of taught modules. (Note that the student must register for the doctoral degree at the outset in order to be eligible for PGLD.)
- **Professional and practice-based doctorates:** these are often post-experience qualifications aimed at mid-career professionals. An example of a professional doctorate is the Engineering Doctorate (EngD). EngD programmes are industry focused doctoral programmes in which the candidate undertakes academic research in an industrial setting.

Note also that the eligible course must be a full, stand-alone doctoral course and not a 'top up' from a lower-level course, or a partial doctoral course undertaken where previous study and/or work experience has been taken into account. The PGLD is designed as a contribution to the costs associated with a doctoral PhD course and there is no prorated support available where less than a full stand-alone doctoral course is offered or undertaken, the student must be enrolled on the full doctoral course.

Courses incorporating a lower-level qualification: Where the doctoral course incorporates a lower-level PG qualification, the doctoral course is eligible for PGLD funding. Some doctoral degrees are structured around a '1 plus 3' model (for example the student completes a one-year taught master's degree before embarking on three years of doctoral studies). In courses of this type of structure, the following rules apply:

- As long as year one (the master's degree) is an integral part of the four-year doctoral degree course, and the student registers for the full doctoral degree course at the

outset, the student will be eligible for £27,892 PGLD for that course. The student is not also eligible for a PGLM for the first year of the course.

- If the student has already been awarded a PG master's qualification for a separate master's course, the student remains eligible for the full £27,892 PGLD to undertake a full '1 plus 3' doctoral degree course.
- If the student is not required to complete the first year of a '1 plus 3' doctoral degree course, they must instead be registered on a separately designated three-year doctoral degree course in order to be eligible for PGLD as students must be undertaking the full designated course.
- If a student withdraws from a '1 plus 3' doctoral degree, having accessed a PGLD, no matter the qualification they gain, they will have used their PGLD entitlement and will not be able to access another. This is subject to CPR rules outlined in section 4.5.

For example:

Rick undertakes a stand-alone master's course in AY 21/22 and receives PGLM of £11,570 for that course. In AY 22/23 he starts a doctoral degree course which is structured as a combined '1 plus 3' doctoral degree. He is eligible for the full £27,892 PGLD for the '1 plus 3' doctoral degree even though he already holds a master's degree and has received PGLM funding.

Alice undertakes a one-year stand-alone master's course in AY 21/22 and is awarded £11,570. She is paid the first two instalments, totaling £7,636.20. She then transfers to the start of a four-year doctoral degree course which is structured as a '1 plus 3' course. Alice will not be utilising any of her study on the previous master's course to bypass any aspects of her "1 plus 3" doctoral course, and will be studying the full eligible course. She is ineligible for the third instalment of PGLM, but can from the point of transfer apply for the full £27,892 PGLD. She is treated as a new student for PG funding purposes and must submit a new PGLD application.

Note that, for PG funding purposes, students cannot transfer between master's and doctoral courses without submitting a new application for funding. Where a student transfers to a PG doctoral course from a course that is not a PG Doctoral course (for example a PG master's course), they may become eligible for PGLD from the point of transfer. When transferring, the student will not be eligible if they are "topping up." A student must be undertaking the full course in order to be eligible for PG loan funding in either case (master's or doctoral) and must submit a new application for funding where they start a new qualification.

Students may undertake periods of attendance abroad during their doctoral course. Under regulation 4(1)(c), where a course includes a period of overseas study, at least 50% of the teaching and supervision provided over the whole course must be undertaken within the UK.

5.2 Course Duration

Under regulation 4(1)(a) doctoral degree courses will only be eligible for PGLD funding where the course length is between three and eight AY's inclusive.

The course length is defined as the **maximum period of registration** for that particular course. The course duration is normally linked to mode of study: for example, a course may be offered as three AYs FT or six AYs PT. The normal registration period is defined as the duration from course commencement to the point that the student's initial thesis is submitted for examination (rather than up until the student's final thesis, after their verbal examination/vive voce). Any period of study beyond the thesis submission date (for the viva voce examination and any post-examination amendments to the thesis) are not included in the maximum period of registration.

Payments will be scheduled over the three payment periods in every AY of the course. The course end date is required so that final AY payments are only scheduled over the period that the student is undertaking the course.

Note that there is no 'extra weeks' element of PGLD. The maximum loan amount available per AY is fixed regardless of the number of weeks of study undertaken in each AY.

5.3 Postgraduate Courses that are not designated for PGLD

Under regulation 2(1) and regulation 4 PGLD funding is not available for:

- **Doctorates by publication** (including):
 - *Doctorate by retrospective publication* - normally awarded on the basis of a thesis containing a series of published works, accompanied by a substantial commentary linking the published work and outlining its significance. The candidate may not be required to register formally for the qualification or to have followed a formal programme of study towards the degree.
 - *Doctorate by prospective/concurrent publication* - these are offered by some providers, particularly in science and engineering subjects. A candidate presents a portfolio of published research papers and undergoes a final oral examination.
- **Higher doctorates:** (typically the Doctor of Science, DSc or ScD, and the Doctor of Letters, DLitt) are a higher level of award than other doctorates. They are normally awarded by research degree-awarding bodies to staff who have earned a high reputation for research in their field through their professional practice, which may or may not have been gained in an academic institution. These can be awarded as an 'honorary' degree, to recognise an individual's contribution to a particular field of knowledge.

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PGLD is also not available for:

- **Other Level 8 qualifications**, including:
 - *Level 8 awards*, (these include high level accredited professional qualifications that are not currently designated within Higher Education for funding)
 - *Level 8 certificates*, and
 - *Level 8 diplomas*
- **Lower-level postgraduate courses**, including:
 - *Stand-alone master’s degrees*
 - *Integrated master’s degrees* (a master’s degree that is integrated with an undergraduate degree)
 - *Postgraduate Certificates* (PgCert)
 - *Postgraduate Diplomas* (PgDip)

5.4 Designated HE providers

PGLD will only be available for England domiciled students on courses provided by UK HEPs that are as follows (reference to “*registered provider*” denotes providers registered with the OfS):

- a registered provider,
- a registered or unregistered provider on behalf of a registered provider in England,
- an authority-funded institution in Scotland, Northern Ireland or Wales,
- a registered provider on behalf of an authority-funded institution in Scotland, Northern Ireland or Wales,
- an institution situated in Scotland, Northern Ireland or Wales on behalf of a registered provider in England, or by an alternative provider situated in Scotland, Northern Ireland or Wales on behalf of an authority-funded institution in Scotland, Northern Ireland or Wales,
- a registered provider in England in conjunction with an institution which is situated outside the United Kingdom,
- an authority-funded institution in Scotland, Northern Ireland or Wales in conjunction with an institution which is situated outside the United Kingdom

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Regulation 4(2A) provides automatic designation for Welsh designated doctoral degree courses. A Welsh designated doctoral degree course is a doctoral degree course provided by an institution situated in Wales, designated by the Welsh Ministers under regulation 4(5) of the Education (Postgraduate Doctoral Degree Loans) (Wales) Regulations 2018 for the purposes of section 22 of the 1998 Act and regulation 3 of those Regulations.

Regulation 4(5) provides DfE with the regulatory power to designate any courses not designated by regulation 4(1) at their own discretion.

Where the course is provided by more than one HEP the student must be registered to a lead institution which is awarding the qualification (see below for additional information on Validation/Franchise arrangements).

Under regulation 4(1)(b)(v) the course may be provided by an eligible HEP in conjunction with a non-UK institution. As long as the UK HEP is the lead institution these courses may be eligible for PGLD. Note however that in any case where a course includes a period of overseas study, at least 50% of the teaching and supervision over the whole course must be undertaken within the UK (regulation 4(1)(c)).

Validation Arrangements

Where an OfS registered or authority funded provider does not have R-DAPs (Provider A), they may enter a validation arrangement with an OfS registered or authority funded provider that does have R-DAPs (Provider B). In this instance, Provider B approves a programme of study offered by Provider A that contributes to the award of a doctoral qualification from Provider B. In validation arrangements, the degree-awarding body (Provider B) is ultimately responsible for the academic standards of any awards granted in its name and for the quality of the learning programme.

Franchise Arrangements

OfS registered or authority funded providers who have R-DAPs, may enter into an arrangement with a third party who will deliver a course on the behalf of the lead provider.

Where the franchisee does not have R-DAPs, they may deliver all or part of a programme approved and owned by the institution with R-DAPs. The franchising institution (the provider with R-DAPs) retains overall control of the programme's content, delivery, assessment and quality assurance arrangements.

Where the course is provided by more than one HEP the student must be registered with the lead institution that is awarding the qualification.

5.5 Courses Management Service (CMS)

DfE may approve the designated courses that can be entered in CMS (the SLC course database) and may review the course lists uploaded by HEPs.

On the course database, designated PG doctoral courses will be identified as between three and eight AYs in duration. The subject details and HECoS code of each designated course should also be provided by the HEP.

5.6 Mode of study (full-time or part-time)

PGLD will be available for FT or PT PG doctoral courses. The maximum amount of loan available in either case is £27,892 for new courses starting on or after 1 August 2022 where the student is commencing a new period of eligibility. Note that the maximum of £27,892 is for the whole course, and payment profiles will be based on course length, rather than the mode of study. For more detail on payment profiles see section **6 Payment and Overpayment**.

The regulations do not directly impose intensity requirement on part-time courses, although students must be undertaking a designated course that meets the criteria for length as described in Regulation 4(1)(a) (i.e. courses should be no more than eight AYs in duration).

5.7 Distance learning

Students may be eligible for PGLD if they are undertaking their course:

- in attendance or
- via distance learning (regulation 4(3)).

Where the course is a distance learning course, the student must be undertaking the course in England on the first day of the first AY of the course (regulation 3(4)). This rule applies to all eligible residency categories, however UK armed forces personnel and their family members do not have to meet this requirement, see section **3.4 Armed forces personnel and their family members** for more information.

The student must confirm that they are undertaking the course in England on the first day of the first AY of the course and will continue to remain in the United Kingdom whilst undertaking the course.

If the distance learning student subsequently moves to an address which is:

- elsewhere in the UK, they will continue to be eligible for student finance until the end of their course
- outside the UK, they will cease to be eligible for support from the date on which they move (regulation 3(6)).

6 Payment and overpayment

6.1 Payment and Entitlement

Payments of PGLD will be made in three instalments per AY, split 33%/33%/34% of the total amount requested per AY.

No payments will be released until a valid NINO has been received and verified (regulation 14). Note that are exceptions from this rule for non-UK nationals who come to the UK for the purposes of study are not currently issued a NINO by DWP. Where a student has already had their NINO verified as part of an earlier application, the NINO does not require to be verified again.

Payments of PGLD will be made directly to the student, except where the student is an eligible prisoner. Where the student is an eligible prisoner, payments will be made directly to the HEP (regulation 13(3)).

SLC generally require that the student must supply details of a UK bank account or building society which is in their own name before payments can be released (regulation 13(2)).

The minimum amount of loan that can be requested is £1.

A student's yearly entitlement will be calculated by dividing their total loan requested amount (capped if necessary) by the appropriate duration of their current course. The duration will consist of each AY of the course the student has an active application for PGLD.

PGLD entitlement for students starting their courses in AY 22/23 will be split evenly across AYs of the course as follows:

Course length	Loan amount per AY
Three AYs	Year 1 - £9,297 Year 2 - £9,297 Year 3 - £9,298
Four AYs	Year 1 - £6,973 Year 2 - £6,973 Year 3 - £6,973 Year 4 - £6,973.
Five AYs	Year 1 - £5,578 Year 2 - £5,578 Year 3 - £5,578 Year 4 - £5,578 Year 5 - £5,580.
Six AYs	Year 1 - £4,648 Year 2 - £4,648 Year 3 - £4,648 Year 4 - £4,648 Year 5 - £4,648 Year 6 - £4,652.
Seven AYs	Year 1 - £3,984 Year 2 - £3,984 Year 3 - £3,984 Year 4 - £3,984 Year 5 - £3,984 Year 6 - £3,984 Year 7 – £3,988.
Eight AYs	Year 1 - £3,486 Year 2 - £3,486 Year 3 - £3,486 Year 4 - £3,486 Year 5 - £3,486 Year 6 - £3,486 Year 7 – £3,486 Year 8 – £3,490.

Where a student requests less than the maximum loan amount, the loan amount requested is also split evenly across course years.

For example:

Dmitri starts a doctoral degree in September 2022 which lasts four AYs. He requests £18,250 PGLD in total (rather than the full £27,892). Payments will be scheduled per AY as follows:

1.	22/23	£4,562
2.	23/24	£4,562
3.	24/25	£4,562
4.	25/26	£4,564

When determining the available amount per AY across each year of the course, where necessary loan entitlement amounts per AY are rounded down to the nearest whole pound, and the remainder of entitlement paid in the final year of the AY (as shown above for courses lasting three, four, five, six, seven and eight AYs above).

Note that students cannot elect to have payments split across course years in different proportions from those outlined above.

6.2 Yearly Entitlement Cap

Under regulation 13(4) the loan amount is capped at £11,836 per AY for new courses starting on or after 1 August 2022. A student cannot be entitled to more than the upper entitlement cap in each AY. Students are entitled to up to a maximum of £11,836 for each AY they have an active application. Students are considered to have an active application for the AY in which they apply, plus all remaining AYs on their course. Students applying in later AYs do not have an active application for any AYs prior to the year they applied for support - where a student has not applied for support for an AY of their course, they are not entitled to support for that year.

For example:

Trish starts a three-year doctoral degree course in AY 22/23. She does not submit an application for PGLD until AY 23/24, in her second year of the course. In her application she requests the full amount available (£27,892).

If Trish applied in her first AY her payments would have been split equally across each AY as follows:

AY 22/23 - £9,297
AY 23/24 - £9,297

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AY 24/25 - £9,298

As Trish applied in her second AY and only has two years of study remaining her eligible loan amount is capped at £11,836 per year meaning she can only access £23,672 of the loan, profiled as follows:

AY 23/24 - £11,836

AY 24/25 - £11,836

David starts a five-year doctoral degree course in AY 22/23. He does not submit an application for PGLD until AY 24/25, in the third year of his course. In his application he requests the full amount available (£27,892).

If David had applied in his first AY his payments would have been split equally across each AY as follows:

AY 22/23 - £5,578

AY 23/24 - £5,578

AY 24/25 - £5,578

AY 25/26 - £5,578

AY 26/27 - £5,580

David applied in his third AY and has only three years of study remaining. Therefore, his application is capped at £11,836 per year. However, as PGLD entitlement is calculated by dividing the total loan requested amount by each AY of the course that David has an active application for PGLD, David's yearly entitlement will never exceed the £11,836 cap per AY, and he remains entitled to the full amount of £27,892:

AY 24/25 - £9,297

AY 25/26 - £9,297

AY 26/27 - £9,298

6.3 Loan Request Amendments

The amount of loan requested can be amended up to nine months after the start of the final AY of the course providing the course has not ended, and the student has not withdrawn (regulation 10(1)). Subject to regulation 10(2), once either of these events occurs the student cannot amend their loan amount.

Increasing the loan request amount: the amount requested can be increased at any point up to the deadline. Future loan instalments will be increased, and an interim payment will be scheduled where one is required.

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For example:

Lydia starts a doctoral degree in September 2022 which lasts three AYs. She requests £15,000 PGLD in total. Payments will be scheduled per AY as follows:

AY 22/23 - £5,000

AY 23/24 - £5,000

AY 24/25 - £5,000

She increases the loan request amount to £20,000 at the end of the second AY of the course, which is prior to the loan request amendment cut-off date. She is entitled to the additional £5,000 requested. An interim payment of £3,332 will be made when the loan request amendment is processed (£1,666 for each of the first two AYs of the course), and £6,668 will be paid in year three of the course.

Susan starts a doctoral degree in October 2022 which lasts five AYs. Susan applies in September 2022 and requests £5,000. Susan's entitlement is calculated as follows:

AY 22/23 - £1,000

AY 23/24 - £1,000

AY 24/25 - £1,000

AY 25/26 - £1,000

AY 26/27 - £1,000

Susan subsequently submits a loan request amendment to increase her loan amount to £27,892 in year three of her course. As Susan has a live PGLD application for all AYs of her course, her entitlement is recalculated across the 5 years of her course:

AY 22/23 - £5,578

AY 23/24 - £5,578

AY 24/25 - £5,578

AY 25/26 - £5,578

AY 26/27 - £5,580

As Susan's yearly entitlement never exceeds £11,836, an interim payment is scheduled to pay Susan's additional entitlement for years one and two (£9,156). Susan's future payments are scheduled in line with her updated yearly entitlement of £5,578 for her third and fourth years and £5,580 for her final year. Susan's payment profile for her Doctoral course is as follows:

AY 22/23- £1,000

AY 23/24 - £1,000

AY 24/25 - £9,156 (interim) + £5,578 (scheduled)

AY 25/26 - £5,578

AY 26/27 - £5,580

Reducing the loan request amount: the amount requested cannot be reduced to less than the amount already paid to the student. If the student wishes to reduce their loan balance to an amount which is less than has already been paid, they can make a voluntary repayment directly to SLC. The voluntary repayment cannot be refunded at a later date, should the student change their mind – however, where the student has not yet requested the maximum loan available, they may still increase the loan request amount if they are within the time limit for doing so.

6.4 Confirmation of study

Payment of PGLD will be released following receipt of confirmation from the HEP that the student is in study in that AY (regulation 13(5)). When the HEP confirms the student is in study, they are confirming that the student is:

- undertaking the full, designated course;
- studying at least 50 per cent of their period of study within the UK;
- making progress on the course, as per the confirmed course length;* and
- not in receipt of UKRI funding.**

*Progression towards achieving a doctorate is assessed during the programme, both at formal progression panels and informally through discussions with the candidate's supervisor. Any changes to course length identified prior to confirming continuing study (or at any other point during the course) require the HEP to submit a change of circumstances notification to SLC.

**UKRI pays funding to the HEP, who then allocates it to their doctoral students. Therefore, the HEP has a record of students who have been awarded this funding and should check this record before confirming the student's continuing study to SLC.

One confirmation of study is required from the HEP for each AY before any payment will be released for that AY.

6.5 Payment dates

The student's HEP must provide the start date of each AY of a designated course. This date will be the first scheduled payment date of the AY. Three term start dates are also supplied by the student's HEP. The second and third payments are released at the start of terms two and three respectively. The course end date should also be supplied by the HEP to ensure that payments due in the final AY of the course are scheduled over the period that the student is in study in that year.

1st instalment: SLC will furnish HEP's with an electronic list of all students who have applied for support for a course with that HEP up to 30 days prior to the course start date in each AY.

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This will allow the HEP to confirm that students are in study in time to make the first PGLD payment at or near the course start date in each AY.

2nd instalment: SLC will release the 2nd instalment of PGLD at the start of the second term date supplied by the HEP.

3rd instalment: SLC will release the 3rd instalment of PGLD at the start of the third term date supplied by the HEP.

Note that the release of payments for each AY of the course will rely on the HEP confirming that the student is in study in that AY. The HEP should notify SLC if the student is no longer continuing in study prior to the 2nd or 3rd instalment date to ensure that loan overpayments are not made.

SLC may bring forward payment dates on a case-by-case basis, for example if the student is in financial hardship. Note that the first instalment of the AY cannot be brought forward to a date that is prior to the course start date (and will not in any case be released until confirmation of study has been received).

6.6 Late entrants

Under regulation 8(i) where a student starts a course after the course start date but will still be undertaking a full stand-alone doctoral course, the student will be entitled to the full PGLD entitlement amount for that course.

Note that a late entrant is a student who is starting a course late but will still complete a full doctoral course. This is different to a student who is starting a course late due to prior attainment and will not be required to complete the full course ('direct entrants'). Direct entrants are not eligible for PGLD – PGLD is a contribution towards the costs of undertaking a full PG doctoral course, rather than as a contribution towards the reduced costs of undertaking part of a doctoral course.

Where the HEP accepts students starting in multiple quarters of the AY, the HEP should submit a separate entry for each course on the course database. This ensures that where, for example, some students start a course in the AY quarter commencing 1st September 2022 and others start in the AY quarter commencing 1st January 2023, the student can be assigned to the correct course and loan payments will only be made for the payment periods including and subsequent to the student's first date in study.

Students who apply for PGLD funding for a course which they started prior to 1st August 2018 are not eligible for PGLD.

The maximum loan entitlement a late entrant is eligible for is determined by the year in which they start/submit an application for PGLD (see section **6.2 Yearly Entitlement Cap**).

7 Change of circumstances

7.1 Transfers

Under regulation 6, students can transfer between eligible doctoral courses at the same or a different HEP and remain eligible for PGLD, providing the student's previous course has not ended and they have not withdrawn from their course (regulation 6(1)(c)).

In either case, the student should notify SLC of the course change (Schedule 2, paragraph 2).

For this reason, if a student wishes to change course and retain their eligibility for PGLD, the student must transfer course to retain their period of eligibility. Where a student withdraws and then reapplies for PGLD for a new course, they will be ineligible for future PGLD funding unless they can demonstrate that the withdrawal was due to CPR (see section **2.11 Previous PG Doctoral Loan Support**).

Where the student transfers to a course at a different HEP:

- Future payments should not be made until the new HEP has confirmed the course change to SLC.
- Where the new HEP has confirmed the course change to SLC, the student does not need to subsequently confirm this change to SLC if they have not done so already.

If a student transfers from a designated course to a non-designated course, they will cease to be eligible for PGLD from the point of transfer and no further PGLD payments will be made. Previous payments made where the student was in study on the designated course will not be reassessed. Any loan payments made subsequently from the point of transfer to a non-designated course, will be treated as an overpayment.

Following a transfer, if the student is no longer considered to be completing a full course, the student is no longer eligible for support, see section **4.4 Requirement to undertake a full PG Doctoral course** for further information on full courses.

Note that following a transfer, where the student is excused elements of the new course as a result of work undertaken on the original course, the student would continue to be eligible for support as they will have undertaken a full course during their period of eligibility.

For example

Paige commences a four-year PG doctoral course in October 2022. In June 2023 she transfers to a course starting in October 2023. Due to the work undertaken on her initial course, Paige is not required to undertake the same research again and will

continue with her doctorate. As Paige is undertaking a full doctoral **across both courses**, she is eligible for the remainder of her PGLD support.

7.2 Change of course length

Students are permitted to transfer between courses of different lengths, providing they remain on a course between three and eight AYs in length. Payment profiling in future AYs of the course will be amended where required to accommodate the length of the new course. The student's remaining PGLD entitlement (or the student's remaining loan request amount, where less than the maximum entitlement has been requested) will be split evenly over future AYs of the course.

For example:

Jackson starts a three-year course and requests £27,892 PGLD. Payments are scheduled as follows:

Year 1	£9,297
Year 2	£9,297
Year 3	£9,298

After the second AY of the course, he transfers to a five-year course. The standard entitlement split per AY for a five-year course is £5,578 per AY (£5,580 in the final AY). However, as Jackson has changed course length after payments have been released, his remaining entitlement will be split into equal payment amounts per future AY of the course. As he has already been paid £18,594 in total for the first and second AYs, he is entitled to a further £9,298. SLC will re-profile Jackson's remaining entitlement over the remaining course length as follows:

Year of study	Entitlement (after transfer)	Course 1	Course 2
Year 1	£5,578	£9,297	-
Year 2	£5,578	£9,297	-
Year 3	£5,578	-	£3,099
Year 4	£5,578	-	£3,099
Year 5	£5,580	-	£3,100

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Eve starts a six-year course and requests £20,000 PGLD. Payments are scheduled as follows:

Year 1	£3,333
Year 2	£3,333
Year 3	£3,333
Year 4	£3,333
Year 5	£3,333
Year 6	£3,335

After the first AY of the course, she transfers to a three-year course. Based on her requested loan amount, the payment caps per AY for a three-year course are £6,666/ £6,666/ £6,668. As Eve has changed course length, her remaining entitlement will be split into equal amounts per future AY of the course. As she has already been paid £3,333 for the first AY, she will receive the remaining £3,333 of her entitlement for the first year as a lump sum and the remaining £13,334 split equally over the remaining AYs of the course as follows:

Year of study	Entitlement (after transfer)	Course 1	Course 2
Year 1	£6,666	£3,333	£3,333 (interim payment following transfer)
Year 2	£6,666	-	£6,666
Year 3	£6,668	-	£6,668

7.3 Multi-academic Quarters

Students may transfer to a course which starts in a later AY quarter. Students will retain their full course entitlement, however, the maximum funding available to the student will not increase. Any remaining payments due to be made will be aligned to the payment period dates for the student's new course.

For example:

Nathan starts a three-year course on 15th September 2022. His AY start date is 1st August 2022. During term one, he submits a transfer to a three-year course starting in January 2023. Payments for year one will be made as follows:

Year One, Payment 1 - September 2021 (payment period one of course one)

Year One, Payment 2 - May 2022 (payment period two of course two)

Year One, Payment 3 - August 2022 (payment period three of course two)

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No payment is made for the payment period starting January 2023 as Nathan has already received his 'payment period one' payment in September of the previous course.

Where a student is required to repeat any periods of study following a transfer to a course which starts in a later AY quarter, the student should not be confirmed in study until they are no longer repeating. See section **7.5 Repeat Study** below for further.

7.4 Cross Academic Year Transfers

Students may transfer to a course which starts in a different AY. Students will retain their full course entitlement, however, the maximum funding available to the student will not increase. In addition, all assessment criteria will be based on the applicable AY of the student's original course. Any remaining payments due to be made will be aligned to the payment period dates for the student's new course.

For example:

Toby commences a three-year PG doctoral course in September 2022 and requests a loan amount of £27,892. His payment dates are scheduled as follows;

Payment Period	Payment Date	Payment Amount	Payment Date	Payment Amount
	22/23 AY		23/24 AY	
1	September 2022	£3,068.01	September 2023	£3,068.01
2	January 2023	£3,068.01	January 2024	£3,068.01
3	April 2023	£3,160.98	April 2024	£3,160.98
Payment Period	Payment Date	Payment Amount		
	24/25 AY			
1	September 2024	£3,068.34		
2	January 2025	£3,068.34		
3	April 2025	£3,161.32		

At the end of his first year, Toby transfers to year one of a new three-year PG doctoral course starting in September 2023. As Toby has already been paid £9,297 of his entitlement, the remaining £18,595 will be spread across the duration of the new course.

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Payment Period	Payment Date 23/24 AY	Payment Amount	Payment Date 24/25 AY	Payment Amount
1	September 2023	£2,045.34	September 2024	£2,045.34
2	January 2024	£2,045.34	January 2025	£2,045.34
3	April 2024	£2,107.32	April 2025	£2,107.32

Payment Period	Payment Date 25/26 AY	Payment Amount
1	September 2025	£2,045.67
2	January 2026	£2,045.67
3	April 2026	£2,107.66

As Toby is undertaking new periods of research and is progressing on his course, there is no period of repeat study. Payments will be made as per the outlined schedule.

Where students are required to repeat any periods of study following a transfer to a course which starts in a different AY, the student should not receive further payment until they are considered to be progressing on their course. See section **7.5 Repeat Study** below for further.

7.5 Repeat study

Under regulation 15(1), periods of repeat study will not be funded.

Repeat periods of study represent periods where the student is required to repeat a module or similar unit of work **and** is not progressing on their course. A **similar unit of work** is considered to be any period of the course equivalent to the period already completed on the current course or any previous course prior to a transfer.

It is noted that PG doctoral courses' periods of registration absorb a degree of thesis rework and amendments. These are not generally considered to represent periods of repeat study (though HEP's should consider each case individually against their own course progression milestones and requirements).

The HEP should inform SLC of any instance where the student is undertaking a period of repeat study (regulation 13(6)). No payments will be released during the period of repeat study.

Once the student is no longer repeating the period of study, and is progressing on their course, HEPs should confirm this to SLC, and payments will recommence (regulation 15(4)).

For example:

Cliff starts a four-year doctoral course in September 2022. Cliff is undertaking a "1 + 3" doctoral course and during his first year is required to complete a programme of taught study. Cliff does not meet the standards required by his HEP to pass the first year of

study and is required to repeat the year before progressing onto the research-based element of the doctoral course. During the 23/24 AY, whilst he is repeating the taught element of his course, Cliff will not receive any funding from SFE. Once Cliff has completed the period of repeat study and SFE receive confirmation from the HEP that he is progressing on his course, Cliff's payments will resume.

Note that there will be no change to the student's total entitlement. Whilst payments will not be made during periods of repeat study, the student will receive their remaining entitlement, in line with their payment schedule, once confirmation is received that they are no longer repeating, and are progressing on their course.

SLC may exercise discretion to continue to pay a student throughout a period of repeat study if it is determined that non-payment would place the student in financial hardship.

7.6 Suspension/resumption

Where an eligible student, with the agreement of their HE Provider, ceases to attend a designated course, with the intention of returning to the same course at a later date, the student is considered to have suspended their studies for the purposes of student support. The student remains an eligible student during their period of absence. Note, students who have suspended their course may re-join their course on a later intake. Suspension of a student's studies allows students to retain their period of eligibility and therefore retain their entitlement to funding.

Note that where the student is ceasing their studies and has no intention to return to the same course, the student is considered to have withdrawn from their course and their period of eligibility has ended. For more information on withdrawals, please see **section 7.7 Withdrawal and loan overpayment**.

Suspensions should be notified to SLC where the student is absent for more than 60 days due to illness or for any period for any other reason.

If a student suspends study with the agreement of their HEP, no further PGLD payments should be released until the student has resumed study (regulation 15(1) and 15(5)). SLC have discretion to continue paying a student their standard PGLD payment(s) whilst the student is suspended if the student can supply evidence of a CPR, including financial hardship (regulation 15(2)). Note that the student will not in any case receive more than the maximum PGLD entitlement.

For example:

Sarah starts a course in September 2022 and suspends in December 2022. Payment 1 has been released. Future payments are blocked while the student remains suspended. The student supplies evidence of financial hardship, which is accepted, in

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February 2023. SLC releases payment 2 in February 2023. The student resumes their study in March 2023. The student receives their final loan instalment for the AY in payment period 3.

Once the student resumes study, loan payments will resume. Any PGLD instalments due up to the point of resumption will be released once the student resumes their course.

If the student suspends and resumes in the same payment period, support is not affected.

If the student suspends and resumes in the following payment period, the payment scheduled at the beginning of the payment period following their suspension will be held until SLC receive notification that the student has resumed their studies.

If the student suspends for a full payment period, all payments due until the point of resumption, including any missed payment, are made on resumption. Note that where a student suspends study for an AY to undertake a work placement that is not an integral part of the course, this should be treated as per other suspensions. No funding is available for any period of an AY in which the student is not in study.

Where the student resumes study after a period of suspension of two years or more (continuous or cumulative periods of suspension), further payments will only be made where the student has a CPR for having been absent from the course for that period. Once the student's HEP submits a notification of resumption, SLC will request evidence of CPR for the suspension period from the student. Note that this evidence is required for continuous suspension periods of two years or more and also where separate suspension periods add up to two years or more.

7.7 Withdrawal and loan overpayment

Where an eligible student, with the agreement of their HE Provider, ceases to attend a designated course, with no intention of returning, the student is considered to have withdrawn from their course for the purposes of student support. Note, as the withdrawal is considered a termination of a student's period of eligibility, if the student wishes to return to study in the future, they will be assessed as a new student and their eligibility determined as such.

Where a student withdraws from their course, all future payments of PGLD will be cancelled (regulation 5(4)). The loan payment made for the payment period in which the student withdrew will be left in place. It will not (for example) be reassessed based on the number of days in the payment period up to withdrawal and there will therefore be no loan overpayment immediately due from the borrower. Payments of PGLD already made will be collected through income contingent repayments when the student's loan balance enters repayment status.

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Payments of PGLD will be treated as loan overpayments where:

- SLC receives confirmation that the student withdrew on a date prior to a previous payment period start date. Therefore, the student was not in study in that payment period and the student has been paid more than their reassessed maximum loan entitlement.
- the student was incorrectly made eligible for PGLD, for example:
 - the student is found to already hold an equivalent or higher-level qualification which they did not declare to SLC at the point of application.
 - the student does not satisfy the residency requirements for PGLD.
 - the student was incorrectly confirmed as studying on a designated course.

If the student withdraws from the course before a payment date, the student will be under an obligation to notify their HE Provider and SLC immediately (Schedule 2(2)(a)) to ensure that the next payment of PGLD is not released. HEPs are also expected to inform SLC as soon as they are notified of a student's withdrawal (regulation 13(6)(b)).

On notification of withdrawal, SLC will reduce the student's loan entitlement amount to the maximum amount the student was entitled to for the periods that they were in study. Any loan amount paid which exceeds this amount will be treated as a loan overpayment.

For example:

Brian starts a three-year PG doctoral course in September 2022. Brian applies for the full amount available to him of £27,892, prior to starting year one of his course. Brian's payments are scheduled as follows:

AY 22/23	£9,297
AY 23/24	£9,297
AY 24/25	£9,298

At the end of year two, Brian transfers to a five-year course. Brian's new entitlement is £27,892 over five years. As Brian has already received £18,594, Brian's remaining balance of £9,298 will be split over the remaining AYs. Brian's new payment/entitlement schedule is as follows:

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Academic Year	Entitlement	Payment Schedule
22/23	£5,578	£9,297
23/24	£5,578	£9,297
24/25	£5,578	£3,099
25/26	£5,578	£3,099
26/27	£5,580	£3,100

At the beginning of his final year, after payment one, Brian withdraws from his course. Brian has received £1,023 (33% of his final year payment amount). Brian's entitlement at the point of withdrawal represents £5,578 per year for years one to four (£22,312), plus 33% of £5,580 for year five (£1,023) – totaling £23,335. However, at the point of withdrawing from his course point, Brian has been paid £25,815. Brian has therefore been overpaid £2,480.

Where an amount of PGLD is overpaid, collection of the loan overpayment will be sought prior to the Statutory Repayment Due Date (SRDD) (unless financial hardship can be demonstrated) and separately from the main loan balance which is collected through income contingent repayments (regulation 17).

Overpayments owed from a previous course of study

Note that if a student owes any outstanding student loan overpayment from a previous course of HE study which is not a doctoral course, this overpayment may be deducted from the student's PGLD entitlement unless the student can demonstrate financial hardship.

Where a student has received an amount of PGLD for a previous course, the student would not normally be eligible for PGLD for a new course. However, they may be eligible for further PGLD funding where the student received a payment of PGLD but did not actually start to attend the course - this may be because the HEP registered the student, but the HEP or SFE did not process a change of circumstances in time to prevent the payment being made. In this circumstance, the student will only be eligible for PGLD for the new course once they have repaid the overpayment for the previous course in full.

7.8 Thesis submission

For student funding purposes under the regulations, the course duration of a PG doctoral course represents the maximum period of registration. The maximum registration period ends when the thesis is submitted for examination. Occasionally, students may submit their initial thesis for examination prior to the end of their maximum period of registration. PGLD payments are scheduled over the student's course duration (i.e. the maximum period of registration). Where an HEP becomes aware that a student is expected to submit their thesis for examination prior to their course end date, this should be communicated to SLC, to ensure

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that the student's payment schedule accurately reflects their period of study. The study end date for the student should represent the date the student is expected to submit their thesis for examination, so as to ensure that student's payment schedule reflects their period of study.

Throughout the duration of students' courses there are regular touch points between students and HEP's as part of HEP processes to monitor student progression. HEP's may also require students to provide them with a formal notice of their intention to submit their thesis for examination. Students are generally required to have consulted with their supervisor before doing so. Where it is clear that the student's thesis submission will not align with the current scheduled course end date, HEPs should inform SLC that the study end date has changed, so that payments can be profiled accordingly.

For example:

Kevin commences study on a doctoral course in AY 22/23. The HEP's maximum period of registration for Kevin's PG doctoral programme of study is six years. This is reflected in the course dates provided by the HEP to SLC. Kevin requests the full £27,892 and this is scheduled accordingly. At the end of year four, via the regular progression monitoring milestones the HEP has in place for their students, it becomes apparent that Kevin will submit his thesis for examination at the end of year five. The new expected study end date is communicated to SLC, and Kevin's payments are rescheduled accordingly in line with his period of study. Kevin retains his £27,892 entitlement.

Note that students will retain their £27,892 entitlement (subject to the yearly cap) providing their programme of study remains an eligible programme of study with an end date not before the third AY of the course and not after the end of eighth AY of the course.

8 Annexes

8.1 Annex A: Events under regulation 8 of the Regulations

The events are—

- the student's course becomes a designated course—
 - (i) under regulation 4(6);
 - (ii) by virtue of the course being provided by or on behalf of an English higher education provider which becomes a registered provider; or
 - (iii) by virtue of the course becoming a Northern Irish designated master's degree course, a Scottish designated master's degree course or a Welsh designated master's degree course;
- the student or the student's spouse, civil partner or parent is recognised as a refugee or becomes a person granted stateless leave or a person granted humanitarian protection;
- the student becomes a family member described in paragraph 10A(1)(a), 10B(1)(a), 10C(1)(a), 10D(1)(a) or 10D(2)(a) of Schedule 1
- the student becomes a person described in paragraph 3(a) of Schedule 1;
- the student becomes a person described in paragraph 7A(1)(a) of Schedule 1;
- the student becomes a person described in paragraph 12A(a) of Schedule 1;
- the student commences a designated course after the start date of the designated course as the relevant academic authority has permitted the student to commence the course at this later start date;
- the student becomes a person granted section 67 leave;
- the student becomes a person granted indefinite leave to remain as a victim of domestic violence or domestic abuse;
- the student becomes a person granted Calais leave
- the student becomes a person granted indefinite leave to remain as a bereaved partner
- the student becomes a person granted leave under one of the Afghan Schemes
- the student is granted leave under one of the Ukraine Schemes.

8.2 Annex B: Update log

Date	Updates
10/02/2022	Circulated for internal review
19/04/2022	Sent to DfE for review following updates from internal review
06/05/2022	V1.0 Issued for publication.

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20/07/2022	V2.0 issued for publication with updates for British nationals evacuated from or assisted in leaving Afghanistan, and Persons with leave under a Ukraine scheme.
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