**DECLARATION OF INTEREST FORM**

Guidance on managing conflicts of interest in Disabled Students’ Allowance is available at [final-conflicts-of-interest-guidance\_october-2021.pdf (slc.co.uk)](https://www.practitioners.slc.co.uk/media/1900/final-conflicts-of-interest-guidance_october-2021.pdf) (Student Finance England) and at [sfwin-082020-en-guidance-on-managing-conflicts-of-interest-in-disabled-students-allowances-dsas-updated-february-2020.pdf (studentfinancewales.co.uk)](https://www.studentfinancewales.co.uk/media/sl3fze1p/sfwin-082020-en-guidance-on-managing-conflicts-of-interest-in-disabled-students-allowances-dsas-updated-february-2020.pdf) (Student Finance Wales).

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| 1. **Name of Provider (including any company number):** |  | |
| 1. **Name of person completing the statement:** |  | |
| 1. **Contact telephone number:** |  | |
| 1. **Contact email address:** |  | |
| 1. **Position in Provider:** |  | |
| 1. **Do you deliver, or wish to deliver, support to: [Please mark one selection]** | Student Finance England (SFE) students ONLY |  |
| Student Finance Wales (SFW) students ONLY |  |
| Student Finance England (SFE) AND Student Finance Wales (SFW) students |  |
| 1. **Does anyone at the Provider have any interests in connection with any other DSA organisations, providers or individuals?** |  | |
| 1. **Please state the nature of any interests or connections. If you do not have enough space to complete this question, please provide a separate attachment.** |  | |
| 1. **Please state the names and positions of all people affected. If you do not have enough space to complete this question, please provide a separate attachment.** |  | |
| 1. **Please provide brief descriptions of the steps taken to manage these. If you do not have enough space to complete this question, please provide a separate attachment.** |  | |

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| **Statement:**   * I understand that no interests, associations or activities can affect the way that advice or assessments for Disabled Students’ Allowance are given, or services or equipment provided. * I have declared all conflicts of interest including potential conflicts within the Provider above. * I have documented the steps taken to manage any conflicts declared, providing supporting evidence and information where necessary. * I understand I may be contacted to provide additional information or clarification in relation to the above. | |
| **Signature** |  |
| **Print Name** |  |
| **Date** |  |

Once completed this declaration should be scanned together with any supporting evidence or information and sent as an email as follows:

* Organisations providing DSA goods and services to **students funded by Student Finance England only** to DfE only at [DSA.COI@education.gov.uk](mailto:DSA.COI@education.gov.uk), clearly stating in the subject box ‘CONFLICT OF INTEREST’ followed by the name of your organisation.
* Organisations providing DSA goods and services to **students funded by Student Finance Wales only** to the Welsh Government only at [studentfinancedivision@gov.wales](mailto:studentfinancedivision@gov.wales) clearly stating in the subject box ‘CONFLICT OF INTEREST’ followed by the name of your organisation.
* Organisations who provide goods and services to **students funded by Student Finance England and students funded by Student Finance Wales** to DfE at [DSA.COI@education.gov.uk](mailto:DSA.COI@education.gov.uk) **AND** the Welsh Government at [studentfinancedivision@gov.wales](mailto:studentfinancedivision@gov.wales) clearly stating in the subject box ‘CONFLICT OF INTEREST’ followed by the name of your organisation.